



AMERICAN CANOE ASSOCIATION ATLANTIC DIVISION

Camp Committee: Assignment & Retention Sub-Committee
 c/o Mary Greifenberger
 1425 Bellmore Ave.
 N. Bellmore, NY 11710
 msmarimac@aol.com



Retention Requirements

In considering the retention requirements for a facility at the camp at Lake Sebago, the subcommittee wants to acknowledge that the camp is an ACA facility. However, being a camp tenant brings with it certain additional responsibilities regarding the use and preservation of the camp. Therefore, the following requirements must be met to retain a facility. A failure in any of the 5 areas would result in an unsatisfactory rating for the tenant.

<u>Item</u>	<u>Individual</u>	<u>Club</u>
Annual Report	Must be submitted by September 30	Must be submitted by September 30
1. Fees	All fees must be paid on a timely basis	All fees must be paid on a timely basis
2. Membership	ACA Member	Recognized as Club by National Minimum of 20 ACA Members (10 unique) (Submit list with ACA #'s)
3. Usage (5/1-10/ 31) (184 Days)	Tent - 15 Days Cabin – 20 Days Suggest a facility log be maintained to record names & date of usage. Submit with report.	Tent - 20 Days Cabin – 25 Days
4. Work/Participation*	Host & Sanitation 15 Hours Total	Host & Sanitation 30 Hours Total

*No distinction will be made between camp and division work/participation. Time spent on all committees or Division activities held at Lake Sebago DOES count toward fulfilling this requirement. Any work done in and around a tenant's facility does NOT count toward fulfilling this requirement. Any work/participation done that involves payment for services can NOT be considered toward fulfilling this requirement.



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<u>Item</u>	<u>Individual</u>	<u>Club</u>
5. Service/Events*	Be member of ACA Committee (National, Divisional, Executive, or Camp, or Subcommittee.) or Organize an ACA event involving at least 10 ACA members	Minimum of 2 club members participate as members of ACA Committee (National, Divisional, Executive, or Camp, or Subcommittee.) and Run 3 events at Camp at Lake Sebago All 3 events must be listed in Canoe Sport

*For each event, include in your annual report a brief description of the event, date & location and a list of participants.